

**PROVINCIAL ADMINISTRATION: GAUTENG
GAUTENG HEALTH**

OTHER POSTS

- POST 22/122** : **MEDICAL SPECIALIST REFS: REFS/020757**
Directorate: Internal Medicine
- SALARY** : R1 271 901.per annum (All-inclusive - package)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate Medical qualification that allows registration with the HPCSA as a Specialist in the Internal Medicine. HPCSA registration as Medical Specialist in the Internal Medicine. None experience after registration with the HPCSA as a Medical Specialist in the Internal Medicine. The following will be added advantage: Preference will be given to candidates with experience in Pulmonology and Rheumatology.
- DUTIES** : As a consultant, the candidate will be responsible for clinical management of general medical patients and patients will respiratory/endocrinology diseases. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up and grand rounds. As the most senior doctor in the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties will include managing patients at OPD, managing patients attending the Subspecialty OPD or Specialty Ward Consultations. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff. Co-ordination of general medicine and pulmonology/endocrinology services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the development of appropriate referral pathways and development of services at referral hospitals. Supervision of MMED, undergraduate and postgraduate teaching. Essential Skills: Patient first mentality; General management skills; Excellent communication skills; Good professional judgment; Integrity and professional dependability; Leadership experience; Conflict management; Cost-containment; Management training and experience; Technology and computer skills; Problem-solving experience; Coaching and mentoring experience.
- ENQUIRIES** : Prof. A Mahomed Tel No: 011 488 4649/3564
Ms M.P. Rpetswa Tel No: 011 488 3711
- APPLICATIONS** : Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 10/2. No. 17 Jubilee Road, Park town 2193 or applications should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject. Please note that salary will be adjusted according to years of experience as per OSD policy.
- NOTE** The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply. NB: We reserve the right not to fill the post. Invited candidates will be subjected to employment vetting process and medical surveillance. Academic Participation in the academic duties of the Wits Internal Medicine and related Department/Sub Specialities. Performance of research within the department. Supervision of research within the department and MMed students. Training and

supervision of Senior registrars, Registrars, Medical Officers, Medical Interns and Medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff.

CLOSING DATE

: 05 June 2024

POST 22/123

: **MEDICAL OFFICER (PSYCHIATRY) REF: MRH/2024/18**

Directorate: Medical

SALARY

: Grade1: R949 146.per annum
Grade 2: R1 082 988.per annum
Grade 3: R1 253 415.per annum

CENTRE

: Mamelodi Regional Hospital

REQUIREMENTS

: National Senior Certificate and MBChB/MBBCH Degree or appropriate qualification that allows current registration with HPCSA as a Medical Officer. Diploma in Mental Health will be an added advantage. **Grade 1** none experience required after registration with the HPCSA as Medical Officer. **Grade 2:** A minimum of 5 years' experience after registration with the HPCSA as Medical Officer. **Grade 3:** A minimum of 10 years' experience after registration with the HPCSA' as Medical Officer. Ability to function independently and be part of a multidisciplinary team. Applicant must be solution-oriented and have good decision-making skills.

DUTIES

: Provide in-patient and out-patient treatment of Psychiatric, and medical conditions in accordance with evidence based clinical protocols, guidelines, and relevant legislation (Mental Health Care Act 17 of 2002). Clinically assess patients' general physical condition, mental health and social status and formulate a differential diagnosis and ensure a clear management plan is in place and implemented for the patient. Collaborate with other healthcare professionals as part of the multidisciplinary team in ensuring holistic patient care, treatment, and rehabilitation. Ensure clear documentation of patient history, examination results, treatment plans, and patient clinical outcomes to mitigate clinical risk. Consult or refer to other healthcare professionals or/and appropriate levels of care and/or other healthcare professionals when necessary. Participate in onsite after-hours services (on-call services). Ensure that the rights, dignity, confidentiality, and privacy of patients are always maintained. Support and participate in quality improvement and patient safety initiatives. Identify the developmental needs of others and coach, mentor, or otherwise help others to improve their knowledge or skills. Engage in CPD activities and any other programs that support continuous learning, including providing clinical support, guidance and supervision of medical interns.

ENQUIRIES

: Dr. BE Mankge Tel: (012 841 8305)

APPLICATIONS

: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital. For attention: Ms RM Tloane. (HR Recruitment Section).

FOR ATTENTION

: Mr. MH Hlophe Tel: (012 841 8329) HR Manager

NOTE

: Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV Only. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment refence check. Jobs Are Not for Sale at Mamelodi Regional Hospital

CLOSING DATE

: 05 July 2024

POST 22/124

: **PNB1/2: PROFESSIONAL NURSE (SPECIALTY STREAM) (4POSTS)**

Directorate: Nursing Division: Clinical Education & Training Unit

SALARY

: R451 533 per annum (plus benefits)

CENTRE

: Charlotte Maxeke Johannesburg Academic Hospital

REQUIREMENTS

: Matric or equivalent. Basic R425 qualification (diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Registered Nurse. Current registration with SANC as a Nurse (General, Community & Psychiatry) and Midwifery. Have a minimum of 4 years appropriate/recognizable experience in nursing as a Professional Nurse. Must have additional qualification in Nursing Education. The following will be an added advantage: A post basic nursing qualification in Perioperative Nursing (Theatre Nursing) or Critical Care Nursing.

DUTIES

: The successful incumbent will form part of the training and development of staff and students within the institution. Teaching of clinical nursing practice in accordance with the scope of practice and nursing standards as per applicable protocols. Accompany, supervise, and assess nursing staff for clinical competence. In-service training programme development and implementation thereof. Develop and/or review clinical nursing standards jointly with other clinical facilities and nursing education institutions (NEI). Conduct clinical audits and clinical research. Support NEIs accredited for clinical placements of students in the institution. Supervise and support preceptors. Role model professionalism and competent practice Manage

		own work and time. Ensure effective and efficient budget control and assets control for the department.
<u>ENQUIRIES</u>	:	Ms. G.N.B Moeng Tel: 011 488 3424 Ms M. Maseko Tel: 011 488 4732
<u>APPLICATIONS</u>	:	Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.
<u>NOTE</u>	:	The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 of which one must be an immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserve the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserves the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, African males and African Females are encouraged to apply.
<u>CLOSING DATE</u>	:	05 June 2024
<u>POST 22/125</u>	:	<u>PROFESSIONAL NURSE SPECIALITY PNB1-2 REF NO: REFS/020748 (11 POSTS)</u> Directorate: Nursing
<u>SALARY</u>	:	Grade 1: R451 533 per annum Grade 2: R553 545 per annum (plus benefit)
<u>CENTRE</u>	:	Dr George Mukhari Academic Hospital Child Nursing Science (2 Posts) Advanced Midwifery Nursing Science (2 Posts) Critical Care Nursing Science (4 Posts) Orthopaedic Nursing Science (2 Posts) Advanced Psychiatric Nursing Science (1 Post)
<u>REQUIREMENTS</u>	:	A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and current registration. A post-basic nursing qualification with duration of at least 1 year, accredited with the SANC in one of the specialties stated above. Be able to demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Grade 1: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the above period must be appropriate /recognizable experience after obtaining the 1 year post basic qualification in the relevant speciality and service record will be submitted by shortlisted candidates.
<u>DUTIES</u>	:	Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards. Promote quality of nursing care as directed by professional scope of practice and standards as determined by the relevant health facility. Able to plan and organize own work and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stake holders including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial, or religious differences. Display a concern for patients, promoting proper treatment and care including awareness and willingness to respond to patient's needs, requirements, and expectations (Batho Pele).
<u>ENQUIRIES</u>	:	Acting Director Nursing: Ms. TP Zulu Tel: 012 529 3463.
<u>APPLICATIONS</u>	:	Applications can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 Nurses Home Block 13(HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Due to technical problems with GPG vacancy website that the institution is consistently faced with, applicants are encouraged to apply using any of the above methods.

- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.
- CLOSING DATE** : 05 July 2024
- POST 22/126** : **PROFESSIONAL NURSE SPECIALITY: CRITICAL CARE NURSING REF NO: REFS/ 020749 (2 POSTS)**
Directorate: Nursing
- SALARY** : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum (plus benefit)
- CENTRE** : Dr George Mukhari Academic Hospital
- REQUIREMENTS** : A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and current registration. A post-basic nursing qualification with duration of at least 1 year, accredited with the SANC in one of the specialties stated above. Be able to demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the above period must be appropriate /recognizable experience after obtaining the 1 year post basic qualification in the relevant speciality. A minimum of three months experience in Child Nursing will be an added advantage and service record will be submitted by shortlisted candidates.
- DUTIES** : Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards. Promote quality of nursing care as directed by professional scope of practice and standards as determined by the relevant health facility. Able to plan and organize own work and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stakeholders including report writing when required. Work as part of a multi-disciplinary team to ensure good nursing care. Work effectively, and co-operatively amicably with persons of diverse intellectual, cultural, racial, or religious differences. Display a concern for patients, promoting proper treatment and care including awareness and willingness to respond to patient's needs, requirements, and expectations (Batho Pele).
- ENQUIRIES** : Acting Director Nursing: Ms. TP Zulu Tel: 012 529 3463.
- APPLICATIONS** : Applications can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 Nurses Home Block 13(HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Due to technical problems with GPG vacancy website that the institution is consistently faced with, applicants are encouraged to apply using any of the above methods.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly.

Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.

- CLOSING DATE** : 05 July 2024
- POST 22/127** : **PROFESSIONAL NURSE SPECIALITY; ONCOLOGY REF NO: REFS/ 020750 (1 POST)**
Directorate: Nursing
- SALARY** : Grade 1: R451 533 per annum
Grade 2: R553 545 per annum (plus benefit)
- CENTRE** : Dr George Mukhari Academic Hospital
- REQUIREMENTS** : A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and current registration. A post-basic nursing qualification with duration of at least 1 year, accredited with the SANC in one of the specialties stated above. Be able to demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. **Grade 1:** A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the above period must be appropriate /recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. A minimum of three months experience in Child Nursing will be an added advantage and service record will be submitted by shortlisted candidates.
- DUTIES** : Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards. Promote quality of nursing care as directed by professional scope of practice and standards as determined by the relevant health facility. Able to plan and organize own work and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stake holders including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial, or religious differences. Display a concern for patients, promoting proper treatment and care including awareness and willingness to respond to patient's needs, requirements, and expectations (Batho Pele).
- ENQUIRIES** : Acting Director Nursing: Ms. TP Zulu Tel: 012 529 3463.
- APPLICATIONS** : Applications can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 Nurses Home Block 13(HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Due to technical problems with GPG vacancy website that the institution is consistently faced with, applicants are encouraged to apply using any of the above methods.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. Declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.
- CLOSING DATE** : 05 July 2024
- POST 22/128** : **PROFESSIONAL NURSE SPECIALITY (OHS) REF NO: REFS/020740 (1 POST)**
Directorate: Occupational Health and Safety
- SALARY** : Grade1: R451 533.per annum
Grade 2: R553 545 per annum (Plus Benefits)

<u>CENTRE REQUIREMENTS</u>	:	Dr George Mukhari Academic Hospital R425 qualification (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with SANC as professional nurse. A post basic nursing qualification with duration of at least 1 year accredited by SANC in the speciality referred to. A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements). Knowledge of Occupational Health and Safety Act 85 of 1993 and COID Act 130 of 1993 including other related legal frameworks. Ability to communicate effectively with other employees, senior officers, members of public (verbal and written communication). Personal organisation and time management. Computer literacy. Knowledge and application of policies governing the Public Service including Quality Assurance. Service record will be requested from shortlisted candidates.
<u>DUTIES</u>	:	Implementation of Occupational Health and Safety Act 85 of 1993 and COID Act 130 of 1993. Conduct workplace hazard identification and risk assessment (HIRA) in liaison with managers and ensure there are safe operating procedures where necessary. Conduct training to all categories of personnel. Perform medical surveillance. Maintain all appropriate records and documents relevant to OHS. Participate in Institutions' and Province's determined Committees, Task Teams and Forums for service improvement.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. LC Seabelo Tel no: 012 529 3374 Applications can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 Nurses Home Block 13(HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001. Due to technical problems with GPG vacancy website that the institution is consistently faced with, applicants are encouraged to apply using any of the above methods.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the completed CV and new updated Z83 form obtainable from any Public Service Department or on the internet at www.gov.za/documents . All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method. Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment must be fully completed, initialled, and signed by the applicant. Failure to complete will lead to disqualification during the selection process. Section A, B, C and D must be completed in full. Section E, F and G: Noting that there's a limited space provided applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. The question that relates to conditions that prevents re-appointment under part F must be answered. The declaration must be completed and signed). Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the day of the interview. Please ensure that the specific reference number is quoted correctly. Correspondence will be entered with shortlisted candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. The employer reserves the right to fill this position. It is legislative requirement that all newly appointed staff members be subjected to Personnel Suitability Check (PSC)- Verification, upon appointment within the department. This verification processes entails reference checks, identity verification, qualification verification, criminal records checks. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within OHS Act 85 of 1993.
<u>CLOSING DATE</u>	:	05 July 2024
<u>POST 22/129</u>	:	<u>MEDICAL SPECIALIST (SESSION)REFS: REFS/020743</u> Directorate: Anaesthesia
<u>SALARY CENTRE REQUIREMENTS</u>	:	R612 .00 (per hour) Charlotte Maxime Johannesburg Academic Hospital
<u>DUTIES</u>	:	Appropriate qualification that allows for registration with HPCSA as a Medical Specialist in Anaesthesia. Registration with the HPCSA as a Medical Specialist in Anaesthesia. No experience required after registration with the HPCSA as Medical Specialist in Anaesthesia. Following will be an added advantage: post-registration experience as a specialist is a recommendation but not required. To administer and oversee the administration of Anesthesia at all levels and service points. Providing clinical services in Anesthesia subspecialties as determined by the department. Participate and assist in teaching and training of both undergraduate and postgraduate students. Perform administrative duties as delegated by the Head of Department. Conduct clinical research/audits and/ or participate in the research programs in the department and supervise MMed research studies. Comply with the Performance Management and Development System (contracting, quarterly or semester reviews and final assessment).
<u>ENQUIRIES</u>	:	Dr M. Khalpey Tel No: 011 488 4344/ 083 446 6555 Ms M.P. Rapetswa Tel No: 011 488 3711
<u>APPLICATIONS</u>	:	Applications should be submitted strictly in a (PDF Format only) to the following e-mail address: Medicalhr.Cmjah@gauteng.gov.za . Please use the reference as subject or hand-delivered to: Charlotte Maxeke Johannesburg Academic Hospital, no 17 Jubilee Road, Parktown, 2193, Admin Building, Room 10/02

NOTE

: The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specify the following: All experience should be in chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/Y YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) - Verification (Reference checks- Provide at least 3 of which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserve the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts). The Department reserves the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males, Coloured Females, White Males, Indian Males, African Males, Indian Females, White Females, and African Females are encouraged to apply.

CLOSING DATE

: 05 June 2024

GAUTENG OFFICE OF THE PREMIER

APPLICATIONS

: Should be sent to RecruitmentHOD.Premier@gauteng.gov.za quoting the relevant reference number to Human Resources Administration.

CLOSING DATE

: 05 July 2024

NOTE

: Applicants should please note the following: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection committee will recommend candidates to attend a generic managerial competency assessment. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be required to enter into an employment contract with the Premier of Gauteng and conclude an annual performance agreement with the Member of the Executive Council within three (3) months upon commencement of duty. The successful candidate will be appointed on 12 calendar months of probation. The appointment of the successful candidate is subject to the issuing of a positive security clearance at the level of Top Secret by the State Security Agency. The incumbent will be required to disclose her/his financial interest in accordance with the prescribed regulations. Qualifications will be verified (It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). **NB.** Requirement for all senior management positions: Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. The successful candidate will be required to provide proof of completion of the NSG Public Service Senior Management Leadership Programme Certificate for entry into the SMS prior to appointment. Qualifying applicants should submit their applications on the New Application Form (Z83), found on www.dpsa.gov.za. Received applications using the incorrect application for employment (old Z83) will not be considered. Each application for employment form must be fully completed, duly signed and initialled by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. The Z83 should be accompanied by a comprehensive CV (with detailed current and previous work experience including dates). The communication from the HR of the Department regarding the requirements of the certified qualifications, ID, Drivers licence, etc. will be limited to shortlisted candidates. Therefore, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following the communication from HR. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. The Gauteng Office of the Premier reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. No late applications will be considered.

MANAGEMENT ECHELON

- POST 22/130** : **HEAD OF DEPARTMENT (HOD): GAUTENG DEPARTMENT SOCIAL DEVELOPMENT REF NO: HOD/SD/2024**
(3-year performance-based contract, renewable for a further period of 2 years, dependent on performance)
- SALARY** : R2 259 984 - R2 545 854 per annum (all-inclusive remuneration package) plus a 10% non-pensionable allowance applicable to Heads of Department.
- CENTRE REQUIREMENTS** : Johannesburg, Gauteng
- REQUIREMENTS** : An appropriate undergraduate qualification (NQF level 7) and postgraduate qualification (NQF level 8). A relevant qualification in Social Work, Social Studies, Public Management or Business Administration will be added advantage 8 to 10 years' experience at Senior Management level of which 5 years must be at Senior Management Service (SMS) level in the Public Service. Key Competencies: Proven ability to operationalise and ensure compliance with legislation and policy development at national, provincial and local level. Demonstrable experience in management at an executive level, Strategic leadership, change management and project management skills, service delivery innovation, Compliance with the Public Service Act and regulations, legislation and regulations governing social issues, as well as the Public Finance Management Act (PFMA) and financial regulatory frameworks underpinning good corporate governance in South Africa. Excellent coordination, communication, networking, negotiation, corporate governance, and multi-tasking skills. The ability to work under pressure and willingness to work long and irregular hours and travel extensively.
- DUTIES** : Serve as Accounting Officer of the Department in accordance with the provisions of the PFMA. Providing strategic leadership to the Department; Overseeing the development, implementation and monitoring of organisational programmes in line with organisational policies. Ensuring sound financial management and application of good corporate governance principles. Ensuring that the highest standard of corporate governance and ethics are upheld. Driving the implementation of the Growing Gauteng Together GGT 2030 Plan of Action and work closely with the Gauteng City Region (GCR) Executives, Accounting Officers, Oversight committees, stakeholders and business on implementing the Premier's vision of a 'smart province. Over-seeing the development, implementation and monitoring of Departmental programmes and projects; structures, systems and processes to deliver on mandates and contributing to the broader strategic environment of Gauteng. Specific focus areas include the following: The successful incumbent will be directly accountable to the Member of the Executive Council for the realization of Government priorities and Intergovernmental Programme of Action. Ensuring operational efficiencies and strategic outputs of the Department, agencies or special units associated with the Department. Oversee the development, implementation and monitoring of Departmental programmes and projects, structures, systems and processes to deliver on mandates and make a contribution to the broader strategic environment of Gauteng. Enhancing universal access to resources for migrants, minorities, and other disadvantaged groups, implementing the accelerated Transformation Strategy, Implementing programmes to provide support to victims of crime, Strengthening efforts to combat drug and alcohol abuse and implementing targeted interventions in hotspots , provision of integrated community care-based programmes, Enhance social protection to those in greatest need, including older persons and vulnerable groups, Enhancing sustainable livelihoods through the expansion of social cooperatives, war on poverty interventions, welfare to work programme, income generating and skills development programmes (including community development interventions), Creating opportunities for access to information , programmes and knowledge through education.
- ENQUIRIES** : Ms Pange Radebe: Tel No: (011) 298 5632/ 066 315 6970