

DEPARTMENT OF WATER AND SANITATION

- CLOSING DATE** : 05 July 2024
- NOTE** : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity documents, driver's license etc need not accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a driver's license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from their country of origin (only when shortlisted). The Department of Water and Sanitation is an equal-opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or e-mailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.
- ERRATUM:** Head Office (Pretoria): Department of Water and Sanitation: Kindly note that the following posts were advertised in Public Service Vacancy Circular 20 dated 24 June 2024, where reference numbers were omitted, Post: 20/28 Engineer Production Grade A - C Ref No: 240624/01 and Post: 20/29 Control Environmental Officer Grade A Ref No: 240624/02.

MANAGEMENT ECHELON

- POST 22/65** : **CHIEF DIRECTOR: WATER RESOURCES INFRASTRUCTURE OPERATIONS & MAINTENANCE REF NO 050724/01**
(Re-advertisement: Applicants who have previously applied must re-apply)
Branch: Infrastructure Management Head Office
CD: Water Resources Infrastructure Operations & Maintenance (WRIOM)
- SALARY** : R1 436 022 per annum (Level 14) (All-inclusive salary package)
- CENTRE** : Head Office Pretoria
- REQUIREMENTS** : A Bachelor's Engineering Degree (B Eng /BSc Eng) at NQF 7 qualification in Civil Engineering or relevant. The disclosure of a valid unexpired driver's license. At least five (5) to ten (10) years post qualification water engineering experience. Five (5) years' experience at a senior managerial level. Experience in Water Resource Infrastructure Operations and Maintenance. Knowledge of Water Engineering and Water Resource Systems (Dams, Rivers, Pump Stations, Canals, Pipelines, Tunnels). Understanding of Practical Engineering Management Principles. Knowledge of National Water Act, 1998 (Act No 36 of 1998) and related policies. Knowledge of Integrated Water Resources Management. Knowledge of the Public Finance Management Act (PFMA) and Treasury Regulations. Knowledge of Project and Programme Management. Basic Understanding of Project Finance. Knowledge of Human Resources Management. Knowledge of Industrial Relations. Understanding of Procurement. Strategic Capability and Leadership. Programme and Project Management. Financial and Budget Management. Change Management. Knowledge Management. Service Delivery Innovation (SDI), Problem Solving and Analysis. People Management and Empowerment. Communication. Client Orientation and Customer Focus. Accountability and Ethical Conduct.
- DUTIES** : Manage the operations and maintenance of national water resources infrastructure in order to supply bulk raw water. Manage dams and surrounding areas (land matters) to meet environmental and social objectives. Manage refurbishment and rehabilitation of national water resource infrastructure to secure a sustainable supply of bulk raw water. Ensure surveillance of all dams owned by the Department of Water and Sanitation in accordance with approved dam

safety legislation. Ensure human resources management, financial management and risk management. Provide maintenance of water resource infrastructure (dams, pump stations, pipelines, syphons, canals, tunnels, gates and valves), monitor operational performance, prepare and/or review reports on various aspects of operations and maintenance. Manage revenue budget, forecast capital and operational expenses in line with the applicable policy. Mobilize budget and resources for the various projects and provide leadership of the Chief Directorate.

ENQUIRIES APPLICATIONS : Mr. LS Mabuda Tel No: 012 336 8477
 : Pretoria (Head Office) Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION : Planning, Recruitment and Selection Unit

OTHER POSTS

POST 22/66 : **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF NO 050724/02**
 Branch: Infrastructure Management Central Operations
 DIR: Operations Central

SALARY CENTRE REQUIREMENTS : R849 702 per annum (Level 11) (All-inclusive salary package)
 : Central Operations (Pretoria Office)
 : A Bachelor's degree or relevant qualification at NQF Level 7 in Financial Management. Three (3) years relevant experience in Financial Accounting at supervisory/management (ASD) level. The disclosure of a valid unexpired driver's license. Knowledge and understanding of Human Resource Management legislation, policies, practices, and procedures. Knowledge and understanding of Public Finance Management Act (PFMA), Treasury Regulation and guidelines. Ability to write reports, submissions, and compile presentations. Good communication skills both verbal and written. Excellent computer literacy skills in MS Word, Excel, and Outlook.

DUTIES : Manage the following units: Financial Accounting, Management Accounting, Supply Chain Management and Asset Management. Monitor the policy and legislative framework to ensure cognizance is taken of new developments. Develop and maintain policies and processes. Submit reports and plans as required. Effective management of Cluster (including area offices) budget processes and reporting. Managing cluster's assets register and safeguarding departmental assets. Procurement and assets management. Managing Supply Chain functions in line with cluster compliance on all Financial Transactions as per PFMA, Treasury Regulations, Public Service Regulations, PPPFA, BBBEE, Departmental policies, procedures, and circulars. Proper recording of all accounting transactions on the financial systems. Monitor compliance with financial prescripts. Provide advice and guidance to role players on revenue and expenditure. Undertake revenue, expenditure management and accounting work as required. Revenue management will include cashier, banking, debt management, and ensuring that monitoring and reporting services are rendered. Expenditure management will include payments for compensation of employees, goods and services, transfers, subsidies and ensure that reporting are efficiently and effectively performed. To provide financial administration and accounting services (ledgers/journals), accounting and reporting (interim and annual financial statements). Management of performance and development. Undertake Human Resource and other related administrative functions. Develop and manage the operational plan of the sub-directorate and report on progress as required. Compile and submit all required administrative reports. Serve on transverse task teams as required.

ENQUIRIES APPLICATIONS : Mr N. Buthelezi Tel No. (012) 741 7301
 : Central Operations (Pretoria Office) Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Praetor Forum Building, Private Bag X273, Pretoria, 0001 or hand deliver to Department of Water and Sanitation, 267 Lilian Ngoyi Street, Pretoria, 0001, First Floor.

FOR ATTENTION : Mr KL Manganyi

POST 22/67 : **QUANTITY SURVEYOR PRODUCTION GRADE A - C REF NO: 050724/03**
 Branch: Infrastructure Management: Head Office
 DIR: Technical Engineering Support Services
 SD: Quantity Surveying and Contract Management

SALARY CENTRE REQUIREMENTS : R721 476 – R1 084 368 per annum (OSD)
 : Pretoria Head Office
 : Degree in Quantity Survey or relevant qualification. Three (3) years post qualification Quantity Surveying experience. Compulsory registration with SACQSP as a professional Quantity Surveyor. The disclosure of a valid unexpired driver's license. Experience in Quantity Surveying principles and methodologies. Understanding of programme and project management. Knowledge in research and development. Knowledge of legal compliance. Technical report writing, and technical consulting. Creating high-performance culture and networking. Professional judgment and responsiveness. Good communication skills both (verbal and written). Planning and organizing. Conflict management, people management, change management and innovation. Problem solving and analysis. Familiarity with a wide range of quantity surveying measurement principles and specifications.

- DUTIES** : Reports to the Chief Quantity Surveyor. Provide support to all engineers, contract managers and site agents. Pricing of new construction works development of bills of quantities and estimates and valuation and submission of payment certificates. Calculation of unit rates for record keeping, creating a data base for all construction costs and activities. Co-ordinate professional teams on all aspects regarding quantity surveying and cost reporting. Ensure adherence to quantity determination standards. Provide quantity surveying advice and technical support in the evaluation of costs. Ensure the adoption of technical and quality strategies. Develop quantity surveying related policies, methods and practices. Provide solutions on non-compliance on quantity determination. Review the cost determinations of projects and estimates accomplished by engineering designers and/or sub-professional personnel and ensure adherence to the requirements of professional registration.
- ENQUIRIES APPLICATIONS** : Mr. V Monene, Tel No: (012) 336 7842
: Pretoria (Head Office) Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment and Selection Unit
- POST 22/68** : **ENGINEERING TECHNOLOGIST PRODUCTION GRADE A - C REF NO 050724/04**
Branch: Infrastructure Management: Head Office
DIR: Technical Engineering Support Services
SD: Quantity Surveying and Contract Management
- SALARY CENTRE REQUIREMENTS** : R429 930 – R654 252 per annum (OSD) (Offer will be based on proven years of experience)
: Head Office Pretoria
: A Bachelor of Technology in Engineering (B Tech) or relevant qualification. Three (3) years post qualification Engineering Technologist experience. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technologist. The disclosure of a valid unexpired driver's license. Understanding of programme and project management. Technical design and analysis knowledge. Knowledge in research and development. Computer-aided engineering applications. Knowledge of legal compliance, technical report writing and networking. Professional judgment. Problem solving and analysis. Decision making, team leadership, creativity, and self-management. Customer focus and responsiveness. Good communication skills both (verbal and written). Planning and organizing and people management.
- DUTIES** : Provide technological advisory services and procurement administration for appointment of PSPs. Manage technical contract administration services in conjunction with technologists and engineers. Ensure the promotion of safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings, contract administration guidelines and procedures and incorporate new knowledge and technology in contract administration. Ensure quality assurance of technical designs and tender documents with specifications and make recommendations for approval by the relevant authority. Ensure the development and implementation of a contracts database. Assist with the coordination of compilation and structuring of tender documents in line with the CIDB (Best Practice Guideline).
- ENQUIRIES APPLICATIONS** : Mr. V Monene, Tel No: (012) 336 7842
: Pretoria (Head Office) Please forward your application quoting the relevant reference number to The Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- FOR ATTENTION** : Planning, Recruitment and Selection Unit