ANNEXURE A

NATIONAL TREASURY

The National Treasury is an equal opportunity employer and encourages applications from persons living with disabilities. It is the department's intention to promote representivity through filling these posts in line with the department's approved Employment Equity Plan. Our buildings are accessible to persons living with disabilities.

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NOTE	:	The National Treasury utilises an e-Recruitment system, effective from 7 April 2021, which means allapplicants must login/register to apply for positions as we only accept applications hand delivered/post should an applicant prove that he/she tried to apply via e-Recruitment with no success. The applicant's profile on the e-Recruitment is equivalent to the newly approved Z83 and it is the responsibility of applicants to ensure their profiles are fully completed or their applications will not be considered, as per the DPSA Practice Note. Certain documentations will still be required to be uploaded on the system such as copies of all qualifications including National Senior Certificate/Matric certificate, ID, etc, however these documents need not be certified at point of application however certification will be required prior to attending the interview. Please note: All shortlisted candidates will be subjected to two assessments. The first assessment will be a technical exercise that intends to test relevant technical elements of the job, while the second assessment will be an integrity (ethical conduct) assessment, the logistics of which will be communicated by the Department. Successful completion of the Nyukela Public Service SMS Pre-entry Programme as endorsed by the National School of Government, available as an online course on https://www.thensg.gov.za/training-course/sms-pre-entry-programme/, prior to finalisation of appointment. All qualifications, criminal and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted in line with the new DPSA Directive effective 01 April 2024. It is the applicant's responsibility to have all their foreign qualifications (this includes O and A level certificates) evaluated by the South African Qualifications Authority (SAQA), not negotiable. The status of your application will be visible on the e-Recruitment system. However, if you have not received feedback from the National Treasury within 3 month
<u>POST 24/01</u>	:	CHIEF DIRECTOR: LIABILITY MANAGEMENT REF NO: S005/2024 Division: Asset And Liability Management (ALM) Purpose: To finance government's gross borrowing requirement through the issuing of government securities, manage national government debt optimally, contribute to the development of the domestic debt capital market and broadening an investor base by developing and maintaining contact with both domestic and foreign investors.
<u>SALARY</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	:	R1 436 022.per annum (all-inclusive remuneration package) Pretoria A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Finance or Economics. A minimum 5 years' experience at a senior management level (Director) obtained in financial liability management policy formulation. Knowledge and experience in public finance, corporate finance and capital and money markets. Knowledge of policies and procedures, debt issuances and management. Knowledge and experience of financial analyses and dissemination of complex financial information. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on https://www.thensg.gov.za/training-course/sms-pre-entry-programme/, prior to finalisation of an appointment.
DUTIES	:	Some key Outputs include: - Finance Government's Gross Borrowing Requirement: Develop and implement a domestic and foreign borrowing

ENQUIRIES APPLICATIONS	 strategy for government. Issuance of government securities in the domestic and foreign debt markets to assist with the financing of government's gross requirements. Initiate a financing structure in support of government's gross borrowing requirements through the issuing of securities. Domestic and Foreign Debt Management: Initiate debt management strategies to reduce the refinancing risk of debt portfolio. Implement strategies to lowering government's debt services costs through the prudent issuance of government securities. Develop debt obligations plans in compliance with disclosure requirements. Develop policies in line with the Domestic and Foreign Debt Market requirements for an efficient and effective implementation of debt policies. Develop Domestic Debt Market: Develop diversification of the funding instruments for optimal outcomes within the market. Develop and implement strategies that will improve the effective functioning of the debt capital market. Manage the primary dealership system. Enhance liquidity of government securities Improve Investor Relations and Broadening Base: Broaden the investor base in government securities. Liaise with domestic and foreign investors to improve co-operation. Manage Government Debt: Initiate strict payment schedules in the settlement of government debt obligations. Develop a compulsory re-payment framework and measures to improve liquidity within government that stimulate the economy of the country. Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u>
CLOSING DATE	https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs 19 July 2024 at 12:00 am (Midnight)
<u>POST 24/02</u>	: DIRECTOR: PERSONAL INCOME TAXES AND SAVINGS REF NO: S025/2024 Division: Tax And Financial Sector Policy (TFSP) Purpose: To advise on economic and distributional impact of current and proposed tax policy options in order to maintain and adjust an efficient, effective, equitable and internationally competitive revenue raising machinery for Government and to provide economic and econometric analysis with respect to the broad range of tax policy initiatives in order to determine their macro-micro economic, revenue and distributional impact.
<u>SALARY</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	 R1 216 824.per annum (all-inclusive remuneration package) Pretoria A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Economics or Taxation or Finance. A minimum of 5 years' experience at a middle management level (Deputy Director) obtained in economic analysis with a proven record of independent research. Advanced understanding of public finance. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on https://www.thensg.gov.za/training-course/sms-pre-entry-programme/, prior to finalisation of an appointment.
DUTIES	Some key Outputs include: - Evaluation and impact analysis of Personal Income Tax (PIT) reforms: Estimation of pre-tax proposals adjustments for fiscal drag. Propose tax changes to individual income tax regime that will contribute to alleviating poverty and unemployment and providing adequate social assistance to vulnerable groups (children, sick, elderly and disabled). Appropriate adjustment of tax brackets, rebate's structure and marginal tax rates per individual, personal income tax bracket. Analysing financial sector/market trends in order to formulate optimal income tax proposals (at individual, company and other juristic person levels: Review the income tax treatment of returns generated from investments in – and activities of – alternative investment vehicles including, but not limited to hedge funds, private equity and venture capital funds, leveraged buyout funds, collective investment schemes, etc. Staff Performance/service delivery environment: Oversight of staff and the creation of an enabling environment for staff performance and personal development. Management of resources to ensure effective and efficient execution of directorate's responsibilities. Social security, pension and retirement reform, and other savings related issues (specifically as it relates to individuals): Focus on the appropriateness of tax deductibility of contributions. Determine the level or percentage of contributions that should be deductible. Develop a tax regime for benefits withdrawal and payouts. Lead the development of a discussion document on tax-based incentives for non-

ENQUIRIES APPLICATIONS CLOSING DATE POST 24/03	:	retirement savings. Small Business Taxation and sector specific work: Co- ordinate the implementation of the new presumptive tax regime for SMEs. Lead the implementation of the small business venture capital tax incentive. Represent the Tax Policy Unit on forums dealing with small business taxation. Responses to parliamentary, ministerial and public enquiries; and ad hoc, short-term research work, including administrative preparatory work for the MTBPS and Budget: Prepare informed and concise written responses, in a timeous manner. Raise pertinent tax policy issues from correspondence or enquiries with line manager (and other relevant NT officials) and suggest the appropriate process to follow to address these issues. Liaise with line manager on need to contribute to the MTBPS and yearly Budget preparations. Only (No applications): <u>Recruitment.Enquiries@treasury.gov.za</u> To
SALARY	:	R1 216 824.per annum (all-inclusive remuneration package)
CENTRE	:	Pretoria
<u>REQUIREMENTS</u>		A Grade 12 is required coupled with a minimum LLB degree (equivalent to NQF level 7), A minimum 5 years' experience at a middle management level (Deputy Director) obtained in a legal environment including experience in administrative law; contract law, commercial law, procurement law and constitutional law. Experience in the drafting and/or scrutiny of commercial contracts. In-depth knowledge of written and oral legal advice within the SCM contract environment. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on https://www.thensg.gov.za/training-course/sms-pre-entry-programme/, prior to finalisation of an appointment.
DUTIES	:	Some key Outputs include: - Contracting/ Contract Management: Review and align contract documents with SCM policies and prescripts across government. Develop and advise on contracts for different service commodities in revision of high level and complex contracts. Provide advice on service and supplier agreements as and when needed. SCM Dispute Resolution: Provide legal advice on the development of a dispute resolution framework. Review on-going disputes and provide legal advice towards resolving and redressing of the disputes. Training/Awareness: Provide awareness of legal developments in contract management that will affect the work of the OCPO. Policy Development: Review and advice on legal implications of SCM Policies and procedures. Develop and influence SCM and related policies, norms, standards frameworks and guidelines. Legal Risk: Review and provide legal advice on letael advice on tender documents as and when requested to do so before advert. Advise on litigious matters and advise stakeholders accordingly. Liaise with relevant stakeholders within the OCPO and ensure legal risks have been identified and appropriate remedial action taken. Provide support and interpret legal information, conduct training on contract management and legal requirements internal to government stakeholders. Provide legal protection and risk management advice to stakeholders on contract management.
	:	Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u>
APPLICATIONS	:	To apply visit: https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs
CLOSING DATE	:	19 July 2024 at 12:00 am (Midnight)
<u>POST 24/04</u>	:	DIRECTOR: DEMAND ANALYSIS REF NO: S017/2024 Division: Economic Policy (EP) Purpose: To manage the development and analysis of monetary policy and analysis of the external and domestic funding and financing of economic activities. This includes research on monetary policy and trends pertaining to inflation, balance of payments and the exchange rate to inform sound policy advice on macroeconomic issues and as inputs into the economic framework for the MTBPS and the Budget.

<u>SALARY</u> <u>CENTRE</u>	R1 216 824.per annum (all-inclusive remuneration package)
REQUIREMENTS	: A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in the following disciplines: Economics or Development Economics or Econometrics or Financial Economics or Statistics or Business Science or Mathematics. An NQF level 8, 9 and/or 10 qualifications in these disciplines will be an added advantage. A minimum 5 years' experience at a middle management level (Deputy Director) obtained in a policy analysis or research environment; A minimum 5 years' experience in research, policy and economic analysis. Knowledge of and experience of trends and principles of macroeconomic policy. Knowledge and experience of the latest trends in research and sources of information. Knowledge and experience in the dissemination and interpretation of economic policy outcomes. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <u>https://www.thensg.gov.za/training-course/sms-pre-entry-</u>
DUTIES	 programme/, prior to finalisation of an appointment. Some key Outputs include: - Conduct Research and Policy analysis, and Assessments of Government Policy Proposals: Establish and monitor monetary policy framework, conduct research on monetary policy frameworks, inflation, financial markets and the external account. Identify areas of research as inputs into policy papers and memorandums on relevant policy issues. Develop database to inform research and respond to requests from internal and external stakeholders. Compile research outputs approved by the DDG, including, but not limited to, research papers, research notes, technical analysis, reviews and assessments of external proposals. Chapter 2 of Budget and MTBPS inputs and assumptions: Compile inputs for the Economic Chapter of the Budget Review and Medium-term Budget Policy Statement for annual publication. Compile inputs to the Assumptions process and forecast inputs. Stakeholder Relations to advance the Development of Economic Policy and the Objectives of National Treasury: Co-ordinate working collaboration of the SARB and National Treasury joint Macroeconomic Standing and Subcommittees. Provide inputs to stakeholders to advance the development of economic policy and the objectives of the National Treasury. Provide support to the Ministry, DG's office in respect of speeches, presentations and briefing notes. Economic Data Releases: Compile and distribute regular reports and presentations in the relevant subject area. Develop and maintain an extensive database to inform research and respond to requests from other divisions in National Treasury upon request. Only (No applications): <u>Recruitment.Enguries@treasury.gov.za</u>
APPLICATIONS	: To apply visit: <u>https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</u>
CLOSING DATE	: 19 July 2024 at 12:00 am (Midnight)
	OTHER POSTS
<u>POST 24/05</u>	: <u>SENIOR ANALYST: TRANSPORT AND DEFENCE REF NO: S004/2024</u> Division: Asset And Liability Management (ALM) Purpose: To Exercise oversight over Schedule 2 and 3B national government business enterprises (SOEs) in the Transport and Defence sectors and provide inputs to policy pertaining to restructuring.
<u>SALARY</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	 R1 003 890.per annum (all-inclusive remuneration package) Pretoria A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Finance or Economics, A minimum of 4 years' experience of which 2 years should be at an Assistant Director level or equivalent obtained in the dissemination of financial statements and corporate plans within the transport and defence sectors, Knowledge and experience in mergers and acquisitions pertaining to SOCs, Knowledge and experience of government's broader regulatory framework on State Owned Companies.

DUTIES	:	Some key Outputs include: - Conduct Analysis in the Restructuring of SOEs: Conduct analysis to identify restructuring opportunities within SOEs in the Transport and Defence sectors and advice accordingly. Review restructuring and turnaround plans of SOEs in the Transport and Defence sectors. Participate in restructuring initiatives of SOEs in conjunction with other departments. Analyse Financial Statements and Corporate Plans of SOEs: Analyse financial statements and corporate plans of SOEs in the Transport and Defence sectors and engage with entities, relevant departments and other stakeholders. Analyse the correct alignment of corporate plans in the Transport and Defence sectors against policy objectives. Analyse industry trends in the Transport and Defence sectors. Monitor possible oversight within SOEs in the Transport and Defence sectors and develop mitigating factors for correction. Compliance with PFMA Determinations: Analyse and review requests from SOEs in the Transport and Defence Sectors in compliance with the applicable determinations. Within the PFMA. Analyse requests of cabinet memoranda and parliamentary questions and respond in compliance with the PFMA determinations. Develop standardised processes for assessment and monitoring of guarantees, prior to approval for the implementation, thereof, in compliance with the PFMA determinations. Contingent Liabilities and Capital Structure: Compile responses to guarantee requests from SOEs in the Transport and Defence Sectors. Monitor compliance to guarantee conditions of SOEs in the Transport and Defence Sectors. Review SOEs and assess medium-term expenditure framework (MTEF) in alignment with requests for adjustment of budgets.
ENQUIRIES APPLICATIONS	:	Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u> To apply visit: <u>https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</u>
CLOSING DATE	:	19 July 2024 at 12:00 am (Midnight)
<u>POST 24/06</u>	:	ASSISTANT DIRECTOR: EMPLOYEE HEALTH, WELLNESS AND TRANSFORMATION REF NO: S010/2024 Division: Corporate Services (CS) Purpose: To render the employee health wellness and transformation initiatives in the National Treasury in identification of personal and work-related stressors impacting productivity in the workplace.
<u>SALARY CENTRE</u> <u>REQUIREMENTS</u>	:	R444 036. per annum (Remuneration package benefits exclusive) Pretoria A Grade 12 is required coupled with a minimum Bachelor's degree (equivalent to NQF level 7) in any of the following disciplines: Social Work or Industrial or Counselling Psychology. Registration with a relevant professional body Registration with a relevant professional body i.e. South African Council for Social Service Professions (SACSSP) or Health Professions Council of South Africa (HPCSA) is compulsory. A minimum 3 years' experience of Employee Health and Wellness obtained within a corporate environment.
DUTIES	:	Some key outputs include:- Wellness Governance: Develop, review, and implement policies and procedures related to employee health, wellness, and Transformation, reviewed, and implemented. and coordinate programmes in line with the required physical, mental, and emotional well-being of employee. Initiate implementation of EHW programme in compliance with DPSA's Employee Health and Wellness Framework. Coordinate Employee Health and Wellness and Transformation Committee meetings and activities. Assist with the procurement of service providers for Employee Health and Wellness services Health and Wellness Management: Conduct analysis of employees' health and wellness needs and identify psychosocial health risks. Initiate debriefing, pre-counselling, and referrals for professional counselling. Engage stakeholders pertaining to Employee Health and Wellness and implement in alignment with best practices. Client Orientation and EHW Awareness: Conduct marketing of Employee Health and Wellness and Transformation strategies through the National Treasury's publication platforms. Utilise internal communication measures promoting awareness of employee health, wellness, and transformation activities Health and Productivity Coordination: Analyse sick leave records and monitor absenteeism. Propose interventions in support of action plans addressing health risks identified through absenteeism reports HIV & AIDS and Disease Management: Facilitate an employee health and wellness support programme for HIV & AIDS, Tuberculosis, and other diseases. Assist with the VCT

	Implementation advocacy programmes in terms of Gender and	lanagement: d disabilities.
ENQUIRIES APPLICATIONS	Assist with reasonable accommodation cases. Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u> To apply <u>https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</u>	visit:
CLOSING DATE	19 July 2024 at 12:00 am (Midnight)	
<u>POST 24/07</u>	SENIOR PROGRAMME COORDINATOR: CHIEF PROCUREME REF NO: S022/2024 Division: Office of The Chief Procurement Officer (OCPO) Purpose: To co-ordinate and render an administrative support s achievement and promotion of an organised and integrate environment.	ervice in the
<u>SALARY</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R444 036. per annum (Remuneration package benefits exclusive Pretoria A Grade 12 is required coupled with a minimum National Diplom to NQF level 6) or Bachelor's degree (equivalent to NQF level 7) following disciplines: Public Administration or Business Manageme Management or Human Resources Management. A minimum experience obtained in an administrative environment. Knowl legislative framework on public administration and humar management within government. Knowledge and exposure to the of budget coordination processes. Knowledge of the analysis and i of relevant internal policies for the correct application of determine	a (equivalent in any of the ent or Project of 3 years' ledge of the n resources coordination interpretation
DUTIES	Some key outputs include: - Business Support Promotion: Co- perform quality assurance on processes pertaining to incoming a memoranda for enhancement of service delivery. Develop and ma system for record and audit purposes. Promote the effective service delivery within the office and propose measures for improv necessary. Administer leave and other logistical requirements in th of policy and procedures. Assist with the monitoring of proce administrative matters and verify the correctness of claims a Record memoranda on the electronic filing system for record purpor etc, where applicable. Operational Support: Acknowledge a meetings, and invitations to workshops. Compile agendas of initiating the taking of minutes and follow up on outstanding c Administer all duties with utmost discretion in the execution of matters and converse with clients with utmost diplomacy. Engagement and Research: Engage internal clients in the coor enhancement of the integration of processes and procedures. Atte needs, and address concerns and complaints timeously, to impi relations with stakeholders. Provide logistical support to business Coordination: Assist with the preparation of relevant documentation to proposed consolidated budgetary inputs in compliance with requirements and cycle. Assist with the monitoring of expendit commitments and report on possible overspending. Assist with process on the movement of funds between items after cons relevant stakeholders (Office of the Chief Financial Officer preparing the relevant supporting documents for execution.	ordinate and and outgoing aintain a filing execution of ement where he application urement and and invoices. oses, editing, and reaffirm of meetings, ommitments. f confidential Stakeholder rdination and end to clients' rove working units. Budget on pertaining h the MTEF tures against the initiation sultation with
ENQUIRIES APPLICATIONS CLOSING DATE	Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u> To apply <u>https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</u> 19 July 2024 at 12:00 am (Midnight)	visit:
<u>POST 24/08</u>	SENIOR FINANCIAL ADMINISTRATION: FINANCIAL REPO NO: S026/2024 (Fixed-Term Contract 12 Months) Division: Corporate Services Purpose: To assist with the compilation and preparation of the Interim Financial Statement; by reviewing and analysing inputs Divisions and interpreting them with the Modified Cash Standard ensure compliance with the Office of the Accountant fram compliance with the Public Finance Management Act, 1999 and Regulations.	Annual and from various d (MCS) and neworks and

CENTRE	R444 036. per annum (Remuneration package benefits exc Pretoria	clusive)
<u>CENTRE</u> <u>REQUIREMENTS</u>	A Grade 12 is required coupled with a minimum National D to NQF 6) or Bachelor's degree (equivalent to NQF 7) in A Management Accounting, Financial Management, Purchas Internal Audit, Business Management and Economics. A experience obtained in budgets and financial manage environment, and Knowledge of PERSAL, BAS an government.	Accounting, Cost & sing and Logistics, minimum 3 years' ement operational
DUTIES	Some key outputs include: - Annual Financial Statemen compilation and preparation of the quarterly interim an statements of the department. Prepare various financia reports for management and submit to the Auditor-Ge regulatory audit processes with internal and external Audi Annual Budget: Assist with monitoring exception report departmental budget on the basic accounting system (BAS information in the required format, Review the shifting func classifications and between programmes. Develop, Imp Systems: Assist with monitoring budget implementation pro variances against the budget. Assist with preparing repor and variances analysis for programmes, Assist with consol advice and caution on the risks of possible over / under-spe with Public Finance Management Act, 1999 and Treasury ordinate, consolidate and compile management reports p Statements and Budget reports where necessary. Assist operational financial matters in compliance with the required with strategic and operational inputs into financial matters: A and operational inputs into financial matters. A and operational inputs into financial matters. A Auditor-General, as stipulated by the PFMA.	d annual financial al statements and eneral. Coordinate tors. Departmental is and review the S), Provide budget ds within economic olement Budgeting ogress and identify ts on performance idating reports and nding. Compliance / Regulations: Co- ertaining Financial with strategic and regulations. Assist assist with strategic eports, notices and
ENQUIRIES	Only (No applications): <u>Recruitment.Enquries@treasury.go</u>	v.za
APPLICATIONS	To apply	visit:
CLOSING DATE	https://erecruitment.treasury.gov.za/eRecruitment/#/browse 19 July 2024 at 12:00 am (Midnight)	<u>eJobs</u>
POST 24/09		
<u> </u>	ASSISTANT DIRECTOR: POLICY DEVELOPMENT CONTROL REF NO: S027/2024 (Fixed-Term Contract 12 Months) Division: Corporate Services Purpose: To manage and oversee the internal control funct with the Public Finance Management Act, 1999 and the Tre	ions in compliance
SALARY	CONTROL REF NO: S027/2024 (Fixed-Term Contract 12 Months) Division: Corporate Services Purpose: To manage and oversee the internal control funct with the Public Finance Management Act, 1999 and the Tre R444 036 per annum (Remuneration package benefits excl	ions in compliance asury Regulations.
	CONTROL REF NO: S027/2024 (Fixed-Term Contract 12 Months) Division: Corporate Services Purpose: To manage and oversee the internal control funct with the Public Finance Management Act, 1999 and the Tre	ions in compliance asury Regulations. lusive) biploma (equivalent vel 7) in any of the ial Management. A ment with specific mal control and risk in internal control. ting. Knowledge of

ENQUIRIES APPLICATIONS CLOSING DATE	 departmental reports for correctness and appropriateness, Assist in the implementation of financial norms and standards and engage with stakeholders through the Financial Management information and awareness sessions. Monitoring and Compliance: Monitor the implementation and alignment of internal policies and procedures pertaining to their application in business, Review the application of prescribed policy and procedures for enhancement, Monitor the application and procedures pertaining to systems, eg, BAS and Persal and suggest remedial solutions, Monitor the department's contract management compliance against prescribed regulations. Policy Development: Analyse relevant policies and frameworks for alignment with internal processes and procedures, Initiate benchmarking on internal control processes for implementation into the broader business, and Provide inputs into policy, prescripts, guidelines and related control measures. Audit Coordination: Oversee the coordination of internal audits within the internal control unit, as well as the external audit of the department. Monitor and record auditor's communication of audit findings as well as comments from management. Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u> apply visit: <u>https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</u> 19 July 2024 at 12:00 am (Midnight)
<u>POST 24/10</u>	: FINANCIAL ANALYST: NRF & RDP REF NO: S019/2024 Division: Office of The Accountant-General (OAG) Purpose: To assist the NRF & RDP funds in an administrative capacity with the execution of banking services to stakeholders.
<u>SALARY</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	 R255 450.per annum (Remuneration package benefits exclusive) Pretoria A Grade 12 is required coupled with a minimum National Diploma (equivalent to NQF level 6) or Bachelor's degree (equivalent to NQF level 7) in Accounting. A minimum 2 years' experience obtained in a financial management
DUTIES	 environment. Basic knowledge of accounting. Some key outputs include: - Banking Service: Plan and prioritise support services with the Directorate as follows: Authorise foreign payments on Safety web Banking System as per SWIFT requirements. Processing of local payments as per SWIFT requirements. Verify unmatched Electronic Bank Transfer (EBT) Bank details reports. Facilitating verification of Bank Details (AVS) for the Central Supplier Database (CSD) system, SASSA grants, Pension and other Departments. Processing of deposit statements received from banking systems. Conclude day-end processes by exporting all payment information, AVS reply files and bank statements to respective financial systems. Administrative support: Assist during departmental training. Initiate the cancellation of payments. Testing new releases of the Safety web Banking system and updating of Manuals. Assist with grant payments to municipal primary account as prescribed in section DORA. Reconcile revenue report to NRF. Distribute documents and departmental queries per cluster. Order deposit books per Department request. Verify payments as per section DORA schedule rules. Obtain banking details of public entities and departments in terms of Section 7(2) of PFMA and 31.2.1 of the Treasury regulations. Reconcile suspense accounts. Prepare documents for processing bank charges. Follow up on outstanding departmental bank reconciliations.
ENQUIRIES APPLICATIONS	 Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u> To apply visit: <u>https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs</u>
CLOSING DATE	: 19 July 2024 at 12:00 am (Midnight)
<u>POST 24/11</u>	: SENIOR SECURITY OFFICER REF NO: S012/2024 Division: Corporate Services (CS) Purpose: To ensure the safeguarding and protection of lives, property and information within the premises of the National Treasury by conducting access control, internal and exit control.
<u>SALARY</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	 R216 417. per annum (Remuneration package benefits exclusive) Pretoria A minimum Grade 12 is required, coupled with a Security Officers PSIRA Grade A. A minimum of 2 years' experience obtained in a physical security

DUTIES :	environment. Driver license. Knowledge of Minimum Information Security Standards. Knowledge of Firearms Control Act, Protection of Information Act, Control of Access to Premises and Vehicles Act, Trespass Act and Occupational Health and Safety Act, will be an added advantage. Some key outputs include: - Physical security functions: Compile, implement and manage shift plans and management of posting sheet. Supervise personnel of a private security company contracted to the National Treasury. Perform duties as a shift leader. Implement access control policies and procedures. Arrange escorts of employees between National Treasury buildings. Facilitate the escorting of visitors in the building. Implement asset control system. Monitor removal permits completed by employees. Enforce key control procedures and ensure proper maintenance of records. Conduct inspections in the building. Ensure implementation of access control in official NT parking areas Control room functions: Perform security surveillance and monitoring duties in the control room. Assign access cards to employees and visitors. Draw access reports from the Electronic Security System. Identify access control breaches and report to management. To liaise with National Treasury employees on behalf of Security Management unit Health and Safety: Identify and investigate health and safety deficiencies and report to Physical Security Operations. Act as Chief Contingency Officer until the arrival of the relevant person during emergencies. Inspect security and fire equipment and ensure that they are in good condition. Participate in emergency evacuations and drills. Provide first aid assistance to NT employees General Operational Administration: Management of registers at access points. Ensure accurate filing of removal permits. Enforce the Service Level Agreement concluded between NT and the Private Security Company. Address parades during shifts.
ENQUIRIES	Only (No applications): <u>Recruitment.Enquries@treasury.gov.za</u>
APPLICATIONS	To apply visit:
<u> </u>	https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs
CLOSING DATE	19 July 2024 at 12:00 am (Midnight)