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Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 27 OF 2024

DATE ISSUED 26 JULY 2024

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

ERRATUM: Kindly note that the following X2 posts were advertised in Public Service Vacancy Circular 26 dated 19 July 2024 (**For Dr George Mukhari Academic Hospital**), the first post, Medical Specialist Plastic and Reconstructive Surgery with Ref No: 020934: The correct posts number is two (X2) not one (X1). The second post, Electroencephalogram (EEG) Technician with Ref No: refs/ 020944, has been withdrawn.

OTHER POSTS

<u>POST 27/64</u>	:	<u>PHARMACY SUPERVISOR GRADE 1 REF NO: HEIDH/PHARM/2024/10</u> Directorate: Pharmacy
<u>SALARY</u>	:	R949 146 per annum
<u>CENTRE</u>	:	Heidelberg Hospital
<u>REQUIREMENTS</u>	:	Grade 12 or senior certificate. Bachelor of pharmacy degree or equivalent qualifications accredited by the South African Pharmacy Council (SAPC) that allows registration as a Pharmacist with the SAPC. Current registration with SAPC and designated as a practicing Pharmacist (2024). A minimum of 4 years appropriate experience after registration as a Pharmacist with the SAPC. Experience in Rx solution stock management, dispensing and reporting modules. Knowledge of OHSC and ideal hospital framework. Supervisory experience within pharmacy related entities and bulk store experience will be an added advantage. Knowledge of financial management and Human Resource management. Sound Understanding of relevant Acts and Regulations, including Essential drug program, NHI, National Drug Policy, Pharmacovigilance and CCMDD program. Knowledge and understanding of Public Service Acts, Policies and Procedures pertaining stock control. Excellent communication, team building and ability to work under pressure and coordinate productivity. Computer literacy and administrative skills.
<u>DUTIES</u>	:	Provide a comprehensive cost- effective Pharmaceutical Services to patients in line with the National, Provincial and District strategies and priorities. Maintain control of pharmaceutical services in all departments in the hospital, including clinics. Ensure required statistics and reports are compiled and submitted in time. Responsibility and accountability for efficient management of procurement, Storage, distribution, control and security of pharmaceutical stock and equipment allocated to pharmacy. Promote rational medicine use and strengthen availability of medication in the hospital. Perform regular stock takes and financial reports according to requirements and legislation. Develop, implement, and monitor adherence to standard operating procedures and policies for all aspects of pharmaceutical services in accordance with applicable legislations and regulations. Conduct service assessment, develop and implement quality improvement programs in the pharmacy. Engage in effective communication with all stakeholders to ensure a high-quality service is rendered to patients and requirements for all audits are met. Perform standby and after-hours services and be willing to do weekend duties when necessary. Assist in co-ordination of activities of essential Medicines programs including but not limited to Pharmacy and Therapeutically committee, Antimicrobial Stewardship and Medicine Utilization Reviews. Provide leadership, management, and support to all staff under his/her supervision. Supervise the workflow in all sections of the pharmacy. Maintain discipline and deal with grievances and Labour Relations issues in line with procedures and policies. Deputize for the manager as and when required and effectively support the Pharmacy manager with administration of the pharmacy. Register as tutor for pharmacist assistants and pharmacist interns. Identify training needs of pharmacy staff and facilitate access to appropriate training and Development. Monitoring and evaluation of employees' performance assessment in line with the PMDS Policy (EPMDS). Perform any other lawful tasks/duties assigned by the Pharmacy Manager that are related to the post.
<u>ENQUIRIES</u>	:	Dr. S.J. Mthimunya Tel No; (016) 341 1100
<u>APPLICATIONS</u>	:	Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital

Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za. The closing time on the closing date will be 12h00. Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, colored and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

NOTE

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CLOSING DATE

:

12 August 2024

POST 27/65

:

CLINICAL NURSE PRACTITIONER REF NO: HEIDH/PHC/2024/04 (X2 POSTS)

SALARY CENTRE

:

R451 533 per annum, (plus benefits)

:

Heidelberg Hospital

REQUIREMENTS

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Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic qualification with a duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited 194 with SANC (R48). Registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years of appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years of appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification as mentioned above. Willingness to work overtime when necessary and willingness to work at other units when necessary. Competencies (knowledge/skills): NIMART training or experience would be an added advantage. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Gauteng Department of Health and Wellness.

DUTIES

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Coordinate and monitor the effective implementation of HAST programmes and Adherence thereof within the hospital/outpatient areas (ie. HTS, UTT, TB-FAST strategy, CCMT, NAS, CCMDD, NIMART, PMTCT Step down care, Clinical forensic medical service and Tier.net data system). Ensure mentoring and coaching of team (MDT) members on HAST programmes guideline and policies to ensure quality patients care. Ensure development of staff on relevant changes in the HAST programmes. Monitor data capturing, analysis/validation and submission including Tier.net system Analysis & Management. Effectively monitoring of the performance of all hast programmes. Coordinates FACPMR/DATA meetings. Attend meetings, give feedback and implement new changes in the programmes and monitor progress. Monitor and ensure proper utilization of human, financial and physical resources. Develop and maintain constructive working relationships with nursing and other stakeholders (i.e. inter-professional, inter sectorial and multidisciplinary). Manage workplace discipline and conflict. Ensure optimal quality care according to priority areas of national core standards. Candidate must have an in-depth knowledge and understanding of the implementation of the National Strategic Plan for Nurse Education, Training and Practice.

ENQUIRIES

:

Ms. T. Ramahlo Tel No: (016) 341 1100

APPLICATIONS

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Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post

<u>NOTE</u>	: office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za .
	: Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post.
<u>CLOSING DATE</u>	: 12 August 2024. The closing time on the closing date will be 12h00
<u>POST 27/66</u>	: <u>PROFESSIONAL NURSE GRADE 1: SPECIALTY THEATRE REF NO: HEIDH/ST/2024/05 (X1 POST)</u> Directorate: Nursing
<u>SALARY CENTRE REQUIREMENTS</u>	: R451 533 per annum, (plus benefits) : Heidelberg Hospital : A basic R425 qualification, Diploma/ Degree in nursing, or equivalent qualification that allows current registration with SANC (2024) as a professional nurse. Current registration with SANC. A post-basic qualification with a duration of at least one year accredited with SANC in Theatre Specialty. A minimum of 4 years of appropriate/ recognizable experience in nursing after registration as a professional nurse with SANC in general nursing.
<u>DUTIES</u>	: Perform both clinical and administrative duties as required as per SANC requested. Provide effective and quality patient care and provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing act, occupational health and safety act and all other applicable prescripts. Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adheres to the principals of Batho Pele. Develop and implement quality assurance program, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient's complaints and waiting time. Promote quality of nursing care as directed by the professional scope of practice and standards determined by the institution and other regulating bodies. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Gauteng Department of Health and Wellness. Relieve in other wards when necessary. Must be willing to workday and night shifts.
<u>ENQURIES APPLICATIONS</u>	: Ms. T. Ramahlo Tel No: (016) 341 1100, Tel No: (016) 341 1100 : Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or or apply online at www.gautengonline.gov.za .
<u>NOTE</u>	: Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people

		with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post.
<u>CLOSING DATE</u>	:	12 August 2024, the closing time on the closing date will be 12h00.
<u>POST 27/67</u>	:	<u>PPROFESSIONAL NURSE GRADE 1: SPECIALTY REF NO: HEIDH/SP/2024/06 (X1 POST)</u> Paediatrics Department Directorate: Health
<u>SALARY CENTRE REQUIREMENTS</u>	:	R451 533 per annum Heidelberg Hospital Basic R425 qualification (i.e., Diploma/Degree in Nursing) or equivalent qualification that allows registration with SANC as a professional nurse. A post-basic nursing qualification with a duration of at least one year, accredited with SANC in terms of Government notice NO R212 in Child Nursing. A minimum of 4 years of appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. Understanding the Nursing legislation and related legal and ethical nursing practice. Ability to perform clinical nursing practice in accordance with the scope of practice and Nursing Standards. Good communication and interpersonal skills. Knowledge of the Code of Conduct and Labour-related policies. Able to work as a team, within a team and manage conflict. Have knowledge of administrative duties including shift leading and relieving the Operational Manager. Have Knowledge of Ideal Hospital Realization and OHSC Framework. Competence: Leadership, ward management/ward administration, planning, organizing, coordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and relevant guidelines in midwifery care. An understanding of all Nursing Legislation and the National Health Act.
<u>DUTIES</u>	:	Provision of high-quality comprehensive child nursing care. Adhere to basic principles of Infection Prevention and Control. Ensure that Nursing care provided is within the scope of Practice of nurses and the legal framework. Display professionalism and adherence to nursing professional ethics. Supervise and ensure the provision of effective and efficient patient care. Implement priority programs, EMTCT, MBFI, etc. Must be willing to workday and night shifts.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. T. Ramahlo Tel No: (016) 341 1100, Tel No: (016) 341 1203 Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za .
<u>NOTE</u>	:	Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post
<u>CLOSING DATE</u>	:	12 August 2024, the closing time on the closing date will be 12h00

POST 27/68 : **ENGINEERING TECHNICIAN REF NO: HEIDH/ENG/2024/11**
 Directorate: Clinical

SALARY : R371 253 per annum, (plus benefits)
CENTRE : Heidelberg Hospital
REQUIREMENTS : Appropriate degree or national diploma in electrical Engineering or equivalent qualification (Clinical Engineering Technology). Current registration with Engineering Counsel of south Africa (ECSA) as a Professional Engineering Technician. Must Have a Minimum of 3 years appropriate experience in clinical engineering work environment. Knowledge of and adherence to relevant legislation. Knowledge and skills in use of various hand tools and test equipment and other resources within a clinical engineering work environment. A good understanding of public hospital operational systems and a position of a valid driver's license will be added advantage. Good communication skills verbal and written). Ability to work under pressure.

DUTIES : Provision of clinical service in compliance with policies, procedures and standard as set out by the institution, provincial and national authorities. Responsibility for supervision and training of clinical engineering students. Training of all end-users. Supervision of all on-site repairs, maintenance, procedures and safety checks. Monitor and advice on all aspects related to medical technology and medical technology life cycle. Maintain quality control on all medical equipment's, ensuring equipment's are calibrated and meet required standards and safety protocols. Assist and provide technical support to medical professional Manage service level agreements with external service providers. Ensure good record keeping and maintenance of accurate medical technology records and documentation. Provide monthly reports relating to health technology.

ENQUIRIES : Dr S.J Mthimunye Tel No: (016) 341 1100
APPLICATIONS : can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za

NOTE : Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, colored and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post

CLOSING DATE : 12 August 2024

POST 27/69 : **PROFESSIONAL NURSE CTOP (CHOICE OF TERMINATION OF PREGNANCY) PRACTITIONER REF NO: HEIDH/CTOP/2024/07**
 Directorate: Health
 Re-advertisement

SALARY : R307 473 per annum
CENTRE : Heidelberg Hospital
REQUIREMENTS : **Grade 1:** Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e., Diploma/Degree in nursing) and or equivalent qualification with the SANC as a Professional Nurse. Registration as a Professional Nurse after post-Community Service. A certificate of attendance of the CTOP course is compulsory. Current (2024) SANC license to practice. Computer literacy. **Grade 2:** Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) and or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognisable experience in Nursing as a Professional nurse after

registration with SANC in General nursing. A certificate of attendance for the CTOP course is compulsory. Computer literacy. Current (2024) SANC license to practice. Grade 3: Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) and or equivalent qualification with the SANC as a Professional Nurse. A minimum of 20 years appropriate/recognisable experience in Nursing as a Professional nurse after registration with SANC in General nursing. Certificate of attendance of the CTOP course is compulsory. Computer literacy. Current (2024) SANC license to practice.

DUTIES : Provide safe quality CTOP (Choice of Termination of pregnancy) services by adhering to the three Perinatal practice guidelines of CTOP that relate to termination of pregnancy. Be conversant about the and legal framework. Provide general nursing care, planning, leading, and managing significant proportion of care for women undergoing termination of pregnancy. Ensure compliance to infection control principles and waste management guidelines. Ability to work under pressure. Ability to work independently and in a multidisciplinary team. Proper and accurate record keeping. Maintenance of confidentiality and counselling skills. Flexibility towards departmental needs. Managing administration functions. Ability to utilize resources effectively, staff development and PMDS. Ensure compliance with Ideal Hospital Realisation Framework, policies, regulations, protocols, guidelines and SOP. Communication and Problem-solving skills and accurate data collection. Perform other duties assigned by the supervisor that are related to the job description that is lawful.

ENQUIRIES : Ms. T. Ramahlo Tel No: (016) 341 1100
APPLICATIONS : Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za.

NOTE : Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post.

CLOSING DATE : 12 August 2024, The closing time on the closing date will be 12h00

POST 27/70 : **STAFF NURSE (REF NO: HEIDH/EN/2024/08 (X8 POSTS))**
Directorate: Health

SALARY : R209 112 per annum
CENTRE : Heidelberg Hospital
REQUIREMENTS : Qualification that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with the South African Nursing Council (2024). Must have passion for nursing psychiatric patients. Ability to be a team player, must have critical thinking and analytical, good interpersonal and communication skills. Able to handle pressure. Knowledge of the Nursing Act, Ideal Hospital Framework, Public Service Regulation, Patients' Rights Charter, Batho Pele Principles, National Nursing Strategy and other legislative framework.

DUTIES : Assist with activities of daily living (Maintain hygiene, provide nutrition, and assist with mobility and elimination processes). Provide elementary clinical care (Measure, interprets and record vital signs, Administration of oral medication and injections under direct supervision of a Registered Nurse. Executing nursing care plan for the patient including monitoring of vital signs and other observations. Prepare for and assistance with diagnostic and

therapeutic acts by a registered person. Escort patients for clinical investigations when required. Conduct health education and other group activities for patients. Participate in Infection Prevention and Control activities and other Hospital Committees. Report and record patient incidents as per Hospital Protocols. Maintain professional conduct as required by the Public Service Code of Conduct and SANC. Attend in-service training as required. Relieve in other wards when necessary. Must be willing to workday and night shifts.

ENQUIRIES : Ms. T. Ramahlo Tel No: (016) 341 1100, Tel No: (016) 341 1203
APPLICATIONS : Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za.

NOTE : Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post.

CLOSING DATE : 12 August 2024, The closing time on the closing date will be 12h00

POST 27/71 : **NURSING ASSISTANT REF NO: HEIDH/ENA/2024/09 (X14 POSTS)**
Directorate: Health

SALARY : R165 177 per annum
CENTRE : Heidelberg Hospital
REQUIREMENTS : Qualification that allows registration with SANC as Enrolled Nursing Assistant with current Registration with the South African Nursing Council (SANC 2024). Passion for working with patients. Ability to work within a team and independently, good interpersonal and communication skills. Knowledge of the National Core Standards, Public Service Regulations, Batho-Pele Principles, SANC Regulations and Patients' Rights Charter.

DUTIES : Maintain patient privacy and confidentiality plus provide optimal patient care Assist with elimination processes. Provide elementary nursing care. Measure, interpret and record vital signs Assisting with activities of daily living (Maintaining hygiene, provide nutrition, and assist with mobility and elimination process). Provide elementary clinical care (Measures, interprets and record vital signs, Administration of oral medication and injections under direct supervision of a registered Nurse. Escort patients for clinical investigation when required. Conduct health education and other group activities for patients. Participate in infection Prevention and control activities. Report and record patient incidents as per Hospital Protocols. Maintain professional conduct as required by the public Service Code of Conduct and SANC. Attend in-service training as required. Relieve in other wards when necessary. Must be willing to workday and night shifts.

ENQUIRIES : Ms. T. Ramahlo Tel No: (016) 341 1100, Tel No: (016) 341 1203
APPLICATIONS : Applications can be hand delivered at Heidelberg Hospital Admin block 1, or posted to Human Resource Department: Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery, post office or courier due to institutional technical problems or apply online at www.gautengonline.gov.za.

NOTE : Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above.

Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Notes: The institution reserves the right not to fill the post.

CLOSING DATE : 12 August 2024, The closing time on the closing date will be 12h00

DEPARTMENT OF HUMAN SETTLEMENTS (GDHS)

APPLICATIONS : Please apply online at <https://jobs.gauteng.gov.za/>
CLOSING DATE : 12 August 2024
NOTE : Requirement of applications: Please note that this is a re-advertisement and applicants who previously applied are encouraged to re-apply. No late applications will be considered. No faxed or emailed applications will be accepted. The Gauteng Department of Human Settlements promotes equal opportunity and aims to implement affirmative action measures to address the disadvantages in employment. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the department's equity plan. Candidates whose appointment will promote representativity in terms of race, disability, youth & gender will receive preference. Whites, Indians, Coloureds and Persons with disabilities are encouraged to apply. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications should be submitted strictly online at <http://professionaljobcentre.gpg.gov.za> and it should be accompanied by a new Z83 and a comprehensive Curriculum Vitae (CV) only. Certified copies of qualifications, Identity and valid driver's license (where driving/travelling is an inherent requirement of the job) will be limited to shortlisted candidates only. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. For all SMS positions, the successful completion of the Public Service Senior Management Leadership Programme as endorsed by the National School of Government and the Pre-entry SMS certificate must be submitted prior to appointment. For more details on the pre-entry course visit: <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme/>. Following the interview and exercise, the selection panel will recommend candidates to attend a generic management competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic management and development for SMS posts. The Department reserves the right not to make appointment(s) to the advertised post(s).

OTHER POST

POST 27/72 : **DEPUTY DIRECTOR: RAPID LAND RELEASE PROGRAMME REF NO: REFS/021004 (X2 POSTS)**

SALARY : R849 702 per annum, (all – inclusive package)
CENTRE : Johannesburg
REQUIREMENTS : A Matric plus Bachelor's Degree qualification (NQF Level 7) in Town and Regional Planning/ Project Management or relevant and equivalent four-year Bachelor's degree qualification in Urban and Regional Planning. Five (5) years' experience in town planning or related role at Junior Management Level. Knowledge of relevant planning regulations and policies. Strong analytical and research skills. Excellent communication and interpersonal skills. Ability to manage and coordinate multiple projects. Possession of a valid driver's license. Strategic Advisory. People Management and Empowerment. Construction and Project Management. Financial Management. Team leadership. Problem solving. Decision making. Customer focus and responsiveness. Computer skills. Planning, organising and execution.

- DUTIES** : Managing and coordinating development Rapid Land Release Projects, ensuring compliance with the policy objectives of the programme, town planning regulations, maintaining relationships with the local authorities and stakeholders. Conducting research and analysis on the performance of the Rapid Land Release Programme. Managing projects from conception to completion, including overseeing planning and construction processes, maintaining relationships and communication with the implementing agents and Developers, local authorities, and other stakeholders. Keeping up to date with industry trends, best practices, and changes in planning regulations requirements. Develop Rapid Land Release implementation guidelines, processes and procedures. Manage the coordination of workshops on Rapid Land Release projects. Monitor the implementation and ensure compliance of the Rapid Land Release Norms and Standards. Develop/review the beneficiary allocation criteria for Rapid Land Release Programme. Coordinate collation of qualifying beneficiaries from relevant business unit. Participate in the plenary activities involving serviced lands. Manage and establish the Rapid Land Release Programme database. Manage the development of the rapid land release programme strategy. Manage the development of the implementation plan. Manage and coordinate workshops with relevant stakeholders on the approved rapid land release programme implementation plan. Monitor and measure impact of rapid land release programme. Manage and ensure continuous reporting of the rapid land release programme. Update and maintain rapid land release programme database. Management of the staff
- ENQUIRIES** : Ms. A Mogaswa at 072 313 8052

DEPARTMENT OF ROADS AND TRANSPORT

- APPLICATIONS** : To apply for the below positions, please apply online at <http://jobs.gauteng.gov.za> Only online applications will be considered and for general enquiries please contact Human Resource Tel No: (011) 355 7521/ Tel No: (011) 355 7252.
- CLOSING DATE** : 16 August 2024
- NOTE** : Applicants must utilise the most recent Z83 application for employment form issued by the Minister for the Public Service and Administration in line with the Regulation 10 of the Public Service Regulations, 2016, All fields in the New Z83 form, must be completed and signed. Furthermore, a comprehensive Curriculum Vitae (CV) must also be attached. Failure to attach the completed Z83 and the Curriculum Vitae (CV) will result in disqualification. The New Z83 form, obtainable from any Public Service Department or the DPSA website www.dpsa.gov.za/documents. Only shortlisted candidates will be requested to submit certified copies of qualifications not older than six (06) months, identity document and valid driver's license (where driving/travelling is an inherent requirement of the job). It is our intention to promote representation (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer/promotion/appointment will promote representation will receive preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The Department reserves the right not to appoint. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. In line with the Department's employments Equity Plan, Females and People with disabilities are encouraged to apply.

OTHER POSTS

- POST 27/73** : **CHIEF ENGINEER: STRUCTURES AND TECHNICAL SUPPORT SERVICES REF NO: REFS/020935**
Branch: Roads Infrastructure
Directorate: Design Services
- SALARY CENTRE REQUIREMENTS** : R1 200 426 – R2 264 130 per annum, (all-inclusive package)
: Johannesburg
: Engineering Degree [B Eng/ Bsc (Eng)] in Civil/Structural Engineering. Minimum of 6 years post qualification relevant engineering experience in hydraulic and structural design for roads and bridges, and the preparation of

tender documentation as a registered professional Engineer. Must have a valid driver's license. Compulsory Registration with ECSA as professional Engineer. Knowledge: GPG and GDRT Policies and procedures. Relevant legislation and Public Service Regulations. Understanding of expectations of customers. Knowledge of SLAs. Management information knowledge. Knowledge of GPG political and executive structure. Engineering professional Act. Gauteng transport Infrastructure Act 2001. National Land Transport Act. Architectural Profession Act. Landscape Architectural Profession Act. Programme and project management. Engineering design and analysis. research and development. Computer aided engineering application. Knowledge of legal compliance. Technical report writing. Creating High performance culture. Professional judgement. Networking Attributes- Decisive. Responsive. Credible. Flexible/Change oriented. Proactive and resourceful.

DUTIES : Plan for and undertake structural designs for roads, bridges and transport infrastructure. Hydraulic design of bridges and culverts. Prepare tender documentation and manage consulting engineering contracts. Validate compliance with departmental design policies, standards and procedures. Contribute to the condition assessments for roads and bridges and make recommendations for bridge maintenance and repairs. Lead panel inspections for roads structures (culverts, bridges etc.) and management of these assets. Validate drainage designs by consultants for road construction and road rehabilitation projects. Prepare performance reports and manage risks for structures in road reserves. Prepare deliverables and reports associated with the relevant stages of the Standard for Infrastructure Procurement and Delivery Management. Participate in and report at the provincial and national infrastructure forums. Mentor Candidate Engineers, Technologists and Technicians employed by the Department.

ENQUIRIES : Mr. E Mashaba Tel No: (011) 355 7340

POST 27/74 : **CHIEF ENGINEER: PAVEMENT DESIGN REF NO: REFS/020936**

Branch: Roads Infrastructure

Directorate: Design Services

SALARY : R1 200 426 – R2 264 130 per annum, (all-inclusive package)

CENTRE : Koedoespoort. PTA.

REQUIREMENTS : Engineering Degree [B Eng/ Bsc (Eng)] in Civil/Pavement Engineering. Minimum of 6 years post qualification relevant engineering experience as a registered professional Engineer. Must have a valid driver's license. Compulsory Registration with ECSA as professional Engineer. Knowledge: GPG and GDRT Policies and procedures. Relevant legislation and Public Service Regulations. Understanding of expectations of customers. Knowledge of SLAs. Management information knowledge. Knowledge of GPG political and executive structure. Engineering professional Act. Gauteng transport Infrastructure Act 2001. National Land Transport Act. Architectural Profession Act. Landscape Architectural Profession Act. Programme and project management. Engineering design and analysis. research and development. Computer aided engineering application. Knowledge of legal compliance. Technical report writing. Creating High performance culture. Professional judgement. Networking Attributes- Decisive. Responsive. Credible. Flexible/Change oriented. Proactive and resourceful.

DUTIES : Plan for and undertake pavement designs for roads. Prepare tender documentation and manage consulting engineering contracts. Validate compliance with departmental design policies, standards and procedures. Contribute to the condition assessments for roads and make recommendations for repairs. Lead panel inspections for roads and management of these assets. Quality control pavement designs by consultants for road construction and road rehabilitation projects. Prepare deliverables and reports associated with the relevant stages of the Standard for Infrastructure Procurement and Delivery Management. Participate in and report at the provincial and national infrastructure forums. Mentor Candidate Engineers, Technologists and Technicians employed by the Department.

ENQUIRIES : Mr. E Mashaba Tel No: (011) 355 7340

POST 27/75 : **CHIEF ENGINEER REF NO: REFS/020937**
Branch: Roads Infrastructure
Directorate: Traffic Engineering

SALARY : R1 200 426 – R2 264 130 per annum, (all-inclusive package)
CENTRE : Johannesburg
REQUIREMENTS : Engineering Degree [B Eng/ Bsc (Eng)] in Civil Engineering. Minimum of 6 years post qualification relevant engineering experience in Road Safety Design and/or Traffic and Transportation Engineering and/or Geometric Design as a registered professional Engineer. Must have a valid driver's license. Compulsory Registration with ECSA as professional Engineer Knowledge and Skills. GPG and GDRT Policies and procedures. Relevant legislation and Public Service Regulations. Knowledge of SLAs. Management information knowledge. GTIA (Act 8 of 2001). Gauteng Infrastructure Act 2001. National Land Transport Act 2009. National Road Traffic Act ,93 of 1996. Road Infrastructure Strategic Framework of South Africa (RISFSA), 2006. COTO Standard Specifications for Road and Bridge Works for South African Road Authorities,2020. Project management methodologies. Business performance management. Research. Stakeholder relations management Analytical thinking. Policy formulation. Computer utilization. Problem solving abilities. Decision making. Customer focused. Communication Attributes- Responsive, Credible, Flexible/Change Oriented, and Innovative.

DUTIES : Develop a Scope of Works for the Road Safety Audit Team, comprised but is not limited to the following: Project Information Review; Conduct Site Inspection/s; Produce Road Safety Audit Report/s; Issue Road Safety Audit Report/s; Review Road Safety Audit Findings and Recommendations; Compile and Issue Response Report including Risk Assessment of Safety Concerns; Lead Implementation of Road Safety Designs; Provide written feedback on lessons learned and knowledge gained; Establish and Maintain Road Safety Record and Information Portal. Develop and Train Team members.

ENQUIRIES : Ms. M Makhetha Tel No: (011) 355 7521

POST 27/76 : **CHIEF ENGINEER REF NO: REFS/020939**
Branch: Roads Infrastructure
Directorate: Roads Information Management Services (Rims)

SALARY : R1 200 426 – R2 264 130 per annum, (all-inclusive package)
CENTRE : Johannesburg and Koedoespoort
REQUIREMENTS : Engineering Degree (B Eng/ Bsc (Eng)) in Civil/Structural Engineering. Minimum of 6 years post qualification relevant engineering experience as a registered professional Engineer. Must have a valid driver's license. Compulsory Registration with ECSA as professional Engineer. Knowledge And Skills: GPG and GDRT Policies and procedures. Relevant legislation and Public Service Regulations. Knowledge of SLAs. Management information knowledge. GTIA (Act 8 of 2001). Gauteng Infrastructure Act 2001. National Land Transport Act 2009. National Road Traffic Act ,93 of 1996. Road Infrastructure Strategic Framework of South Africa (RISFSA), 2006. COTO Standard Specifications for Road and Bridge Works for South African Road Authorities,2020. Project management methodologies. Business performance management. Research. Stakeholder relations management Analytical thinking. Policy formulation. Computer utilization. Problem solving abilities. Decision making. Customer focused. Communication Attributes- Responsive, Credible, Flexible/Change Oriented, and Innovative.

DUTIES : The Chief Engineer will be required to perform Duties in both the Road Asset Management Sub-Directorate as well as the Infrastructure Protection Sub-Directorates. To establish, maintain and execute efficient procedures for the Road Information Directorate i.e. both infrastructure Protection and Road Asset Management Service. Manage staff and resources within the Directorate. Management of road network condition assessments (visual and instrumental data) and optimization of fund allocations for road construction, rehabilitation and maintenance. Implement road asset management systems and procedures. Prepare Infrastructure Asset Management Plan for Roads. Prepare Project Initiation Reports for roads projects. Provide specifications and tender documents for data collection. Analyse the data collected and update the RAMS. Prepare the RAMP document. Prepare deliverables and reports associated with the relevant stages of the Standard for Infrastructure Procurement and Delivery Management. Establish, maintain and execute

efficient procedures to process applications for wayleaves as per GTIA (Act 8 of 2001). Establish and maintain wayleave records for the province. Maintain the running and functioning of the wayleaves system. QA and approve wayleave applications. Mentor Candidate Engineers and Technicians employed by the Department. Manage and develop people (consultants and staff).

ENQUIRIES : Ms. A. Crowie Tel No: (011) 355-9029

POST 27/77 : **CHIEF ENGINEER REF NO: REFS/020940**
Branch: Roads Infrastructure
Directorate: Construction Standards and Quality Assurance

SALARY : R1 200 426 – R2 264 130 per annum, (all-inclusive package)
CENTRE : Johannesburg
REQUIREMENTS : Engineering Degree (B Eng/ Bsc (Eng)) in Civil/Structural Engineering. Minimum of 6 years post qualification relevant engineering experience as a registered professional Engineer. Must have a valid driver's license. Compulsory Registration with ECSA as professional Engineer. Knowledge And Skills: GPG and GDRT Policies and procedures. Relevant legislation and Public Service Regulations. Knowledge of SLAs. Management information knowledge. GTIA (Act 8 of 2001). Gauteng Infrastructure Act 2001. National Land Transport Act 2009. National Road Traffic Act ,93 of 1996. Road Infrastructure Strategic Framework of South Africa (RISFSA), 2006. COTO Standard Specifications for Road and Bridge Works for South African Road Authorities,2020. Project management methodologies. Business performance management. Research. Stakeholder relations management Analytical thinking. Policy formulation. Computer utilization. Problem solving abilities. Decision making. Customer focused. Communication Attributes- Responsive, Credible, Flexible/Change Oriented, and Innovative.

DUTIES : Manage the development and application of uniform construction standards and specifications for roads infrastructure projects. Oversee the implementation and recording of materials testing. Implement quality assessments of materials and quality assessments for departmental infrastructure projects. Liaise with all role players (industry, educational, institutional and governmental) regarding the development, implementation and monitoring of construction standards. Implement technical measurements for infrastructure projects (commercial and departmental laboratories). Manage and develop people. Mentor Candidate Engineers and Technicians employed by the Department.

ENQUIRIES : Mr. Aleck Magora Tel No: (012) 310-2334

POST 27/78 : **ENGINEER PRODUCTION GRADE A – C REF NO: REFS/020942**
Branch: Roads Infrastructure
Directorate: Geometric Design and Technical Support Services

SALARY : R833 499 – R 1 254 282 per annum, all-inclusive package. The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested only to the shortlisted candidates).

CENTRE : Head Office - Johannesburg
REQUIREMENTS : Engineering Degree [B Eng/ Bsc (Eng)] in Civil Engineering or relevant qualification. Registration with ECSA as a professional Engineer with a minimum of 3 years' post qualification engineering experience. Must have a valid driver's license. Knowledge and Skills: Knowledge in GPG and GPDRT policies and procedures, Relevant legislation and public service Regulation, understanding of expectation of customers, Knowledge of SLAs, Management information knowledge of GPG political and executive structures, Engineering professional Act, Gauteng infrastructure Act 2001, National land Transport Act 2009, Architectural Profession Act and Landscape Architectural Profession Act. Skills in Programme and Project Management, Engineering design and analysis knowledge, Research and development, Computer aided engineering applications, Knowledge of legal compliance, technical report writing, Creating high performance culture, Professional judgement and Networking.

DUTIES : Evaluate and approve geometrics designs. Receive application from the service providers for approval of roads designs, Assess the applications in terms of the Departmental standards, Approve the sign of the roads designs, Drafting of preliminary and detail designs in -house, Receive the request from the public to upgrade intersections on provincial roads, Compile design reports

for approval by the DDG: Roads Branch, Implementing the in-house designs (DLTC's, gravel roads to surface roads and intersection upgrades) as requested by the public and the Department, Projects Management (Capital projects), Create tender documents with the scope of works for service providers, Appoint services providers for capital projects, Monitor service providers deliverables as per appointment in terms of completion time and budget.

ENQUIRIES : Mr. E Mashaba Tel No: (011) 355 7340

POST 27/79 : **ENGINEER PRODUCTION GRADE A – C REF NO: REFS/020943**
Branch: Roads Infrastructure
Directorate: Design Services (Structures)

SALARY : R833 499 – R1 254 282 per annum, all-inclusive package. The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested only to the shortlisted candidates).

CENTRE REQUIREMENTS : Head Office - Johannesburg
Engineering Degree [B Eng/ Bsc (Eng)] in Civil Engineering or relevant qualification. Registration with ECSA as a professional Engineer with a minimum of 3 years' post qualification engineering experience. Must have a valid driver's license. Knowledge And Skills: PG and GDRT Policies and procedures. Relevant legislation and Public Service Regulations. Understanding of expectations of customers. Knowledge of SLAs. Management information knowledge. Knowledge of GPG political and executive structure. Engineering professional Act. Gauteng transport Infrastructure Act 2001. National Land Transport Act. Architectural Profession Act. Landscape Architectural Profession Act. Programme and project management. Engineering design and analysis. research and development. Computer aided engineering application. Knowledge of legal compliance. Technical report writing. Creating High performance culture. Professional judgement. Networking Attributes- Decisive. Responsive. Credible. Flexible/Change oriented. Proactive and resourceful.

DUTIES : Plan for and undertake structural designs for roads, bridges and transport infrastructure. Hydraulic design for bridges and culverts. Prepare tender documentation and manage consulting engineering contracts. Validate compliance with departmental design policies, standards, and procedures. Contribute to the condition assessments for roads and bridges and make recommendations for bridge maintenance and repairs. Lead panel inspections for roads structures (culverts, bridges etc.) and management of these assets. Validate drainage designs by consultants for road construction and road rehabilitation projects. Prepare performance reports and manage risks for structures in road reserves. Prepare deliverables and reports associated with the relevant stages of the Standard for Infrastructure Procurement and Delivery Management. Participate in and report at the provincial and national infrastructure forums. Mentor Candidate Engineers, Technologists and Technicians employed by the Department. Manage and develop technical staff.

ENQUIRIES : Mr. Mr. E Mashaba Tel No: (011) 355 7340

POST 27/80 : **ENGINEER PRODUCTION GRADE A – C REF NO: REFS/ 020938**
Branch: Roads Infrastructure
Directorate: Construction Capital Projects

SALARY : R833 499 – R1 254 282 per annum, all-inclusive package. The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested only to the shortlisted candidates)

CENTRE REQUIREMENTS : Johannesburg Head office
Engineering Degree (B Eng/ BSC (Eng)) in Civil Engineering or relevant qualification. Registration with ECSA as a professional Engineer, with a minimum of 3 years' post qualification engineering experience. Must have a valid driver's license. Knowledge And Skills: GPC and GDRT policies and procedures, Relevant legislation and Public Service, Regulations, understanding of customers, Knowledge of GPG political and executive structures, Engineering professional Act Gauteng infrastructure, Act 2001 National Land Transport ACT 2009, Architectural Profession Act, Landscape Architectural, Profession Act. Programme and project management, Engineering design and analysis knowledge, Research and development,

- Computer aided engineering applications, Knowledge of legal compliance, Technical report writing, Creating high performance culture, Professional judgement Networking. Decisive, Teamwork, Diversity focused, Customer focused, Proactive and resourceful, Flexible/change oriented, Cost conscious, Quality oriented, Responsive, Innovative, Credible, User-friendly telephone voice, Problem solving ability.
- DUTIES** : Render Technical services, Review and approve all new contract document, Ensure standards, specification, strategy on all projects are in line with departmental objectives (including Supply Chain), Ensure proper contract management on all projects (including contract administration and project management), Identify, compile and manage risk on projects in line with risk management best practice and departmental objectives, Ensure proper planning, programming, and budgeting (financial management) on new projects including reporting on current projects in line with legislation, Apply sound construction management principles on all in – house departmental projects to minimize risk, timeous completion, within cost and specification, Ensure proper Integration management with all stakeholders (internal and external). Ensure training and development of technicians, technologist, and candidate engineers to promote skill/knowledge transfer and adherence to sound engineering principles and code of practice, Supervise the engineering work and process, Administer performance and development. Manage resources, prepare, and consolidate inputs for facilitation of resource utilization. Ensure adherence to regulations and procedures of procurement and personnel administration, Monitor and control expenditure, Report on expenditure and service delivery. Continuous professional development to keep up with new technologies and procedures, Research/literature studies to improve expertise. Liaise with relevant bodies/councils on engineering- related matters.
- ENQUIRIES** : Ms. V Govinden Tel No: (011) 355 7031
- POST 27/81** : **ENGINEER PRODUCTION GRADE A - C REF NO: REFS/020941**
Branch: Roads Infrastructure
Directorate: Sub Directorate: Programming, Budgeting and Compliance Management
- SALARY** : R833 499 – R1 254 282 per annum, all-inclusive package. The offer is based on recognition of experience after obtaining registration. ((Proof of recognized experience will be requested only to the shortlisted candidates)
- CENTRE REQUIREMENTS** : Johannesburg Head office
Engineering Degree [B Eng/ BSC (Eng)] in Civil Engineering or relevant qualification. Registration with ECSA as a professional Engineer with a minimum of 3 years' post qualification engineering experience. Must have a valid driver's license. Knowledge And Skills: GPC and GDRT policies and procedures, Relevant legislation, and Public Service Regulations, understanding of customers, Knowledge of GPG political and executive structures, Engineering professional ACT Gauteng infrastructure, Act 2001 National Land Transport ACT 2009, Architectural Profession Act. Landscape Architectural, Profession Act. Programme and project management, Engineering design and analysis knowledge, Research and development, Computer aided engineering applications, Knowledge of legal compliance, technical report writing, Decision making. Customer focused. Communication Attributes- Responsive, Credible, Flexible/Change Oriented, and Innovative.
- DUTIES** : Assist Engineers, Roads Designs and Road construction, project management associates in field, workshop, and technical office activities. Promote safety in line with statutory and regulatory requirements. Adherence to existing technical manuals, standard drawings, and procedures to incorporate new technology, Produce technical Reports with specifications and submit for evaluation and approval by the applicable authority, Supervise and monitor construction projects, Management of projects, Management of the overall construction projects programming, Management of all construction budgeting and expenditure controls, Develop detailed action plans to execute strategic initiatives, Production of progress and financial reports, principles and code of practice, Supervise the engineering work and process. Ensure that MTEF objectives withing the engineering environment/services are utilized accordingly to the availability of funds, ensure that the commercial value add of the discipline-related programmes and projects, ensure that the expenditure is according to budget to ensure efficient cash flow management, Ensuring

adherence of contracts. ensure that projects are completed within stipulated time and budget according to specifications. Monitor construction all construction projects. Attend site and technical meeting. Supervise the activities on site, ensure contractor development programmes on all projects, Ensure skills development on all projects, Production of EPWP reports. Ensure training and development of technicians, technologist, and candidate engineers to promote skill/knowledge transfer and adherence to sound engineering.

ENQUIRIES : Ms. V Govinden Tel No: (011) 355 7031

POST 27/82 : **ENGINEERING TECHNICIAN PRODUCTION GRADE A – C REF NO: REFS/020082**

Branch: Transport

Directorate: Freight Transport &Transport Integrated Planning

SALARY : R371 253 – R556 080 per annum, (plus benefits). The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested only to the shortlisted candidates).

CENTRE : Johannesburg

REQUIREMENTS : National Diploma in Civil Engineering/ Transport Engineering/ Urban Planning/ Transport Studies. Compulsory registration with ECSA as an Engineering Technician with 3 years post qualification technical experience. Valid driver's license. Knowledge: Knowledge of National Land Transport Act of 2009, Gauteng Infrastructure Act of 2001, and other relevant prescripts. Knowledge of land-use planning principles and transportation planning processes. Skills Demonstrated experience in the use of transportation modelling software such as EMME/Saturn/ArcGIS/Cube/Voyager/TransCAD /PTV VISUM, or similar tools for travel demand modelling, traffic assignment, and network analysis. Data Management: ability to collect, process, and manage large datasets related to transportation infrastructure, travel behaviour, land-use patterns, and socioeconomic factors. Demonstrated experience in MySQL, programming languages such as Python/R/MATLAB for data manipulation, model development, and automation tasks. Ability to work effectively in multi-disciplinary teams, and coordinate with stakeholders from government agencies, consulting firms, and other organizations. Communication and presentation skills, with the ability to convey complex technical concepts to diverse audiences. Technical writing skills.

DUTIES : Data collection and analysis: gather, process, and analyse data related to land-use patterns, transportation networks, population demographics, travel behaviour, and other relevant indicators to calibrate and validate modelling results. Model development: develop and maintain integrated land-use and transport models using modelling software and techniques. This includes refining existing models and incorporating new data and methodologies to improve accuracy and reliability. Scenario testing: conduct scenario testing and sensitivity analysis to assess the potential impacts of various land-use and transportation policies, projects, and interventions. Evaluate different scenarios to inform decision-making and strategic planning efforts. Policy support: provide technical support to policymakers, planners, and other stakeholders by analysing modelling results and presenting findings in a clear and understandable manner. Collaborate with internal and external partners to develop evidence-based policies and strategies. Capacity building: facilitate and provide training and technical assistance to team members and external stakeholders on integrated land-use and transport modelling techniques, software tools, and best practices. Foster a culture of continuous learning and knowledge sharing within the department and external stakeholders. Quality assurance: ensure the quality and reliability of modelling outputs by adhering to established standards and best practices. Research and innovation: stay abreast of the latest developments in integrated land-use and transport modelling, urban planning, transportation engineering, and related fields. Explore new methodologies, technologies, and data sources to enhance modelling capabilities and address emerging challenges.

ENQUIRIES : Mr F Masuku Tel No: (011) 355 7195

- POST 27/83** : **ENGINEERING TECHNICIAN PRODUCTION GRADE A – C REF NO: REFS/020946**
 Branch: Roads Infrastructure
 Directorate: Capital Projects
- SALARY** : R371 253 – R556 080 per annum, (plus benefits). The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested only to the shortlisted candidates).
- CENTRE REQUIREMENTS** : Johannesburg Head Office
 : National Diploma in Civil Engineering or relevant qualification. Compulsory registration with ECSA as a Professional Engineering Technician with 3 years post qualification technical experience in Roads Designs, Road construction, project management and Valid driver's license. Knowledge: Knowledge in GPG and GPDRT policies and procedures, Relevant legislation and public service Regulation, understanding of expectation of customers, Knowledge of SLAs, Management information, knowledge of GPG political and executive structures, Engineering professional Act, Gauteng infrastructure Act 2001, National land Transport Act 2009. Skills: Skills in Programme and Project Management, Engineering, legal, and operational compliance, Research and development, Computer aided engineering applications, Knowledge of legal compliance, technical report writing.
- DUTIES** : Assist Engineers, Technologists and associates in field, workshop, and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings, and procedures to incorporate new technology; and produce technical designs with specifications and submit for evaluation and approval by the relevant authority. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Develop, implement, and maintain databases; and supervise and control of technical and related personnel and assets. Continuous professional development to keep up with new technologies and procedures. Ensure that the expenditure is according to budget to ensure efficient cash flow management. Ensure that the development, motivation, and utilization of human resources for the discipline to ensure competent knowledge base. monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.
- ENQUIRIES** : Ms. V Govinden Tel No: (011) 355 7031
- POST 27/84** : **ENGINEERING TECHNICIAN PRODUCTION GRADE A – C REF NO: REFS/020947**
 Branch: Roads Infrastructure
 Directorate: Construction Quality Assurance
- SALARY** : R371 253 – R556 080 per annum, (plus benefits). The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested only to the shortlisted candidates)
- CENTRE REQUIREMENTS** : Pretoria
 : National Diploma in Civil Engineering or relevant qualification. Compulsory registration with ECSA as an Engineering Technician with 3 years post qualification technical experience in Materials Testing and Construction Quality Assurance. Experience in ISO management systems would be an added advantage. Valid driver's license. Knowledge: Knowledge in GPG and GPDRT policies and procedures, Relevant legislation and Public service Regulation, Understanding of expectation of customers, Knowledge of SLAs, Management information knowledge of GPG political and executive structures, Engineering professional Act, Gauteng infrastructure Act 2001, National land Transport Act 2009, Architectural Profession Act and Landscape Architectural Profession Act. Skills: Skills in Programme and Project Management, Engineering, legal, and operational compliance, Research and development, Computer aided engineering applications, Knowledge of legal compliance, technical report writing, Creating high performance culture, Professional judgement and Networking.
- DUTIES** : Assist Engineers, Technologists and associates in field, laboratory, and technical office activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings, and procedures to incorporate new technology; Supervise materials testing and compile report on any deviations, irregularities and non-conformances and submit reports as required. Ensure adherence to Laboratory Quality

Management Systems. Provide and consolidate inputs to the technical/engineering operational plan. Develop, implement, and maintain databases; and supervise and control technical and related personnel and assets. Continuous professional development to keep up with new technologies and procedures. Ensure that the expenditure is according to budget to ensure efficient cash flow management. Ensure that the development, motivation, and utilization of human resources for the discipline to ensure competent knowledge base. monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

ENQUIRIES

: Mr. A Magora Tel No: (012) 310 2281